

How to Access Free Online Training Using Your OEC Registry Account

And

Frequently Asked Questions

1. Log in to your OEC Registry account.
2. Click the **Online Training** tab on the left menu.



3. Review important information about what is offered; be sure pop ups are enabled, and click the link to open the training. A new tab opens, showing your training tools:

The screenshot shows the user interface of the Connecticut Office of Early Childhood's OEC Registry account. At the top left is the logo for the Connecticut Office of Early Childhood. At the top right, the user's name "Howdy Doody" is displayed next to a profile icon. A left-hand navigation menu is visible, with "Online Training" highlighted in red. The main content area is divided into two columns. The left column is titled "Subscription Information" and contains a list of details: Student Name: Howdy Doody, Student ID: 247215, a status of "ACTIVE", Subscription Start Date: July 01, 2018, and Subscription End Date: June 30, 2023. The right column is titled "Resources" and contains a list of links: Discussion Forum, Download Adobe for PDF Viewing, Font / Language Settings, User Guide, and Student Instructional Videos.

To find training, choose **Courses** on the left menu.

Choose **Course Catalog** to search for trainings, including:

- Care4Kids' Federal Online Health and Safety Orientation – **Family Child Care Owners** (complete along with the POP training, and OEC licensing approved first aid, CPR and medication administration), and
- Care4Kids' Federal Online Health and Safety Orientation – **Partial required topics** (for center, group home, school-based staff and family child care home assistants who have or plan to have completed OEC licensing approved first aid, CPR and medication administration to meet orientation).

Choose **Certificates and Pathways** to access the Care4Kids' Federal Online Health and Safety Orientation – **All required topics** (for center, group home, school-based staff and family child care home assistants who do NOT have and do NOT plan to take OEC licensing approved first aid, CPR and medication administration).

The screenshot displays the website interface for the Connecticut Office of Early Childhood. On the left is a navigation menu with the following items: Home, Your Information, Purchase, Courses (highlighted in blue), Resource Library, and Discussion Forum. The main content area is titled 'Courses' and contains several sections:

- Course Catalog**: A blue header bar.
- Course Catalog**: A card with a clipboard icon and the text: 'Click here to select courses to complete from the course catalog.'
- Certificates and Pathways**: A card with a clipboard icon and the text: 'Click here to select Certificates or Pathways that are available through your subscription.'
- In Progress Courses**: A blue header bar.
- In Progress Courses**: A card with a laptop icon and the text: 'Click here to complete the courses you've signed up for.'
- In Progress Certificates**: A card with a laptop icon and the text: 'Click here to complete the certificate programs you've signed up for.'
- Completed Courses**: A blue header bar.
- Completed Courses**: A card with a certificate icon and the text: 'Click here to view the certificate for courses you've taken, retake courses, complete surveys, review reflection responses or review courses.'
- View Transcript**: A card with a document icon and the text: 'Click here to view an unofficial copy of your CCEI transcript.'

Green arrows point from the text above to the 'Course Catalog' and 'Certificates and Pathways' cards in the screenshot.

When choosing **Courses** on the left menu for the above mentioned Care4Kids trainings: choose **Course Catalog**, and then in the **Course Category** drop down, choose **CT Health and Safety Training**. For all other trainings, search by category or search the whole library.

The screenshot shows the 'Student Course Manager' interface. On the left is a red sidebar with navigation links: Home, Your Information, Purchase, Courses, Resource Library, and Discussion Forum. The main content area has a blue header 'Student Course Manager' and a warning message about CCEI coursework acceptance. Below this is a 'VIEW TRAINING LEVEL RUBRIC' button and search filters for Course Categories, Search by, Level, Hours, and Language. The 'Course Categories' dropdown is open, showing 'CT Health and Safety Training' as the selected option. Below the filters is a pagination control showing 'Page: 1 / 1' and a 'Go To Page' dropdown. A table of courses is displayed with columns for course title, level, and hours. The footer contains copyright information for ChildCare Education Institute and various contact links.

Course Categories:

- All Courses
- CT Health and Safety Training**
- All Courses
- Administration & Management
- Professionalism & Quality Improvement
- Health, Safety, & Nutrition
- Curriculum & Assessment
- Child Development & Learning
- Family & Community Engagement
- Diversity & Inclusion
- Guidance & Classroom Management
- Infants & Toddler Care
- Preschool Care
- School Age Care
- CUR134
- HLTH112

Search by: [] []

Level: All []

Hours: Any []

Language: English []

Page: 1 / 1 Go To Page: 1 []

	Course Level	Course Hours
ing Staff Members NEW	Intermediate	3
Infant/Toddler Environment Rating Scale®, Third Edition (ITERS-3™) NEW	Intermediate	2
r Science in the Early Years NEW	Intermediate	2
An Introduction to Learning Stories NEW	Intermediate	2
Recognizing and Reporting Child Abuse NEW	Beginner	2

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Choosing CT Health and Safety Training

Note: A yellow checked box means you have already selected this option. Go to In Progress courses to continue taking the training.

Student Course Manager

Acceptance of CCEI coursework varies within each state. Please check with the appropriate regulatory office(s) to ensure the courses you plan to take will satisfy the requirement(s) for which you are taking them. Didn't find the course you were looking for? [Click here](#) to check the Certificate Catalog.

[VIEW TRAINING LEVEL RUBRIC](#)

Course Categories: CT Health and Safety Trainin **Search by:** **Level:** All **Hours:** 0 **Language:** English

Search returned 6 results. Page: 1 / 1 Go To Page: 1

	Course ID	Course Name	Course Level	Course Hours
<input checked="" type="checkbox"/>	CT-OEC100	Care4Kids' Federal Online Health and Safety Orientation - Family Child Care Owners	Beginner	2
<input checked="" type="checkbox"/>	CT-OEC101	Care4Kids' Federal Online Health and Safety Orientation - Partial required topics	Beginner	5
<input checked="" type="checkbox"/>	CT-OEC102	The USDA's Child and Adult Care Food Program (CACFP) Nutrition Standards: Implications for Licensed CT Child Care Centers and Group Homes	Beginner	1
<input type="checkbox"/>	CT-OEC103	Oral Health in Early Childhood	Beginner	1
<input type="checkbox"/>	CT-OEC104	Preventing Early Childhood Obesity	Beginner	1
<input type="checkbox"/>	CT-OEC216	Connecticut Child Care Routines in the Time of Coronavirus	Beginner	1

[SUBMIT](#)

To view Spanish, change the language on the right side of the screen.

<input checked="" type="checkbox"/>	ESP_CT-OEC100	La orientación federal en-línea sobre salud y seguridad de Care4Kids – Los propietarios de cuidado infantil familiar	Beginner	2
<input checked="" type="checkbox"/>	ESP_CT-OEC101	La orientación federal en-línea sobre salud y seguridad de Care4Kids: Los temas obligatorios parciales	Beginner	5
<input checked="" type="checkbox"/>	ESP_CT-OEC102	Estándares nutricionales del Programa de Alimentos para el Cuidado de Adultos y Niños (CACFP) del Departamento de Agricultura de los Estados Unidos (USDA)	Beginner	1
<input type="checkbox"/>	ESP_CT-OEC104	La prevención de la obesidad infantil	Beginner	1
<input type="checkbox"/>	ESP_CT-OEC216	Rutinas para el cuidado de niños durante la pandemia del COVID-19 en el estado de Connecticut	Beginner	1

Remember: Your **subscription is free**, and you have **unlimited access**. Check out what this library has to offer you and **watch for new additions!**


Howdy D

- Home
- Your Information
- Purchase
- Courses
- Resource Library
- Discussion Forum

Student Course Manager

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VIEW TRAINING LEVEL RUBRIC

Course Categories:

Search by:

Level:

Hours:

Language:

Search returned 154 results. Page: 1 / 1 Go To Page:

	Course ID	Course Name	Course Level	Course Hours
<input type="checkbox"/>	ADM117	Hiring and Developing Staff Members ! new	Intermediate	3
<input type="checkbox"/>	CUR132	Understanding the Infant/Toddler Environment Rating Scale®, Third Edition (ITERS-3™) ! new	Intermediate	2
<input type="checkbox"/>	CUR133	Unplugged Computer Science in the Early Years ! new	Intermediate	2
<input type="checkbox"/>	CUR134	An Introduction to Learning Stories ! new	Intermediate	2
<input type="checkbox"/>	HLTH112	Recognizing and Reporting Child Abuse ! new	Beginner	2
<input type="checkbox"/>	LIT103	Making the Most of Read-Alouds ! new	Intermediate	2
<input type="checkbox"/>	SPN107	Attention Deficit Hyperactivity Disorder ! new	Beginner	2
<input type="checkbox"/>	ADM102	Family Child Care Basics !	Beginner	3
<input type="checkbox"/>	ADM103	Transportation and Field Trip Safety for Child Care Centers !	Beginner	2

Frequently Asked Questions

To access Online Training, the system says I need confirmed employment. What does “confirmed employment” mean?

Confirmed employment means that an authorized administrator of the program has access to the program’s tools in the Registry and has confirmed who works there. When you pick your employer in the Registry, you show on the Staff Confirmation page of the program. Administrative access is detailed in the instructions for Program Administrators under the log in section on www.ccacregistry.org.

What is the cost to take these trainings?

The Office of Early Childhood is covering the cost of your OEC Registry account AND the training access for eligible providers. There is no cost to you.

Do completions count toward OEC licensing professional development?

Yes.

Do completions count toward the Care4Kids annual professional development requirements?

Yes.

How do I know if I successfully completed a course?

You will be asked a set of questions at the end of the training. You will need a score of 70% or higher to pass the course and receive a certificate. If you do not achieve a passing score you will be given additional opportunities to retake the exam. If you do not pass the additional opportunities, you will need to retake the training.

Should I keep the completion certificate?

Yes. You should always personally maintain a log and file of certificates. When you complete a training, the information (not a certificate) is automatically transferred nightly into your registry account and will show up on your *Education and Training Report*.